

TAKUTAI MOANA: CROWN ENGAGEMENT FUNDING

The Crown contributes to the costs of iwi, hapū or whānau groups who are engaging with the Crown or have made an application to the High Court under the Takutai Moana Act 2011 and the Ngā Rohe Moana o Ngā Hapū o Ngāti Porou Act 2019.

This guide outlines how to apply for funding to support your application in the **Crown engagement pathway**.

FOR FURTHER INFORMATION

If you have any questions about these guidelines or need further information, please contact the takutai moana funding rōpū at fundingtakutai@tearawhiti.govt.nz or **0800 866 222**.

FUNDING FOR CROWN ENGAGEMENT PATHWAY

Funding is available to takutai moana applicant groups progressing in the Crown engagement pathway once it is approved by Te Arawhiti.

WHAT CAN FUNDING BE USED FOR?

Funding for Crown engagement applications may be used towards costs such as:

- project planning and project management costs
- gathering and preparing evidence
- carrying out historical research
- legal advice

For more information on costs covered by this funding, please see the **Crown Engagement Funding Matrix**.

WHAT THE FUNDING CAN'T BE USED FOR

Funding can't be used to fund actions or costs outside your application process. For example:

- applications or submissions to the Waitangi Tribunal or any other court or forum
- work related to the Resource Management Act 1991 including responding to resource consent applications
- telephone, internet and general household or operational office costs
- historical research previously undertaken for other purposes
- costs that have already been funded under the High Court application pathway
- judicial review proceedings

If you have any questions about whether a task can be funded, please contact the takutai moana funding rōpū.

HOW TO APPLY FOR FUNDING

To apply for funding please send a signed letter (include your name and contact details), outlining what applicant group you are applying for funding on behalf of and the corresponding Crown-engagement (MAC) number to:

fundingtakutai@tearawhiti.govt.nz

You can also post to:

**Te Kāhui Takutai Moana
Te Arawhiti
Justice Centre, SX 10111
Wellington.**

Te Arawhiti will notify you when funding is available.

INFORMATION NEEDED WHEN YOU REQUEST REIMBURSEMENT

The minimum for a single request for reimbursement is \$1,000 and the maximum is \$50,000.

You will need to provide us with the following information when you request reimbursement:

- a letter from you seeking reimbursement of costs (a **sample letter** is available here)
- a completed **summary of costs form** which must include:
 - an indication of the task and expenditure type
 - copies of invoices or receipts

- evidence that the work has been completed. For example, minutes from hui, timesheets, project plans or research outputs

When you make your **first request for reimbursement** you also need to send us:

- a bank deposit slip or bank statement for the account you want the funds paid into
- a completed budget (a budget template is available here)

Please send your request for reimbursement to **fundingtakutai@tearawhiti.govt.nz**.

We will contact you if we need more information to process your reimbursement.

WHO RECEIVES THE FUNDING?

Funding will be paid into the bank account you give us when you make your first funding request (your nominated bank account). If you want to change your nominated bank account, you will need to send us:

- a letter from you saying that you want to change your nominated bank account
- a bank deposit slip or bank statement for the account you want the funds paid into

If you do not want to change your nominated bank account but you would like to authorise a third party to receive funding on your behalf, you will need to send us a letter requesting this. A **sample letter** is available on the Te Arawhiti website for you to use as a guide. You will need to send us a letter each time you want a third party to receive funding on your behalf.

WHAT HAPPENS WHEN YOU REACH A TASK OR MILESTONE LIMIT?

You can request to move funding between tasks within a milestone or move unspent funding from a previous milestone forward. Request letters templates are available here. If you have any other questions about funding for tasks or milestones, please contact the takutai moana funding rōpū.

TRANSFERRING BETWEEN THE APPLICATION PATHWAYS

If you have an application in both pathways (High Court and Crown engagement), you can transfer between them. If you want to discuss options for transferring between pathways Te Kāhui Takutai Moana can discuss these with you. You can contact them at **takutaimoana@tearawhiti.govt.nz**.

Many of the tasks are the same for both pathways, for example, evidence gathering. Funding will not be provided for work already undertaken and reimbursed in the previous pathway.

You can transfer between pathways more than once. However, you can only receive funding for one pathway at a time. After discussing your options, if you do wish to transfer, please contact the takutai moana funding rōpū.

FUNDING FOR INTERESTED PARTIES

Funding is available for applicant groups to participate in the proceedings of another applicant group, if not already funded to do so. This includes funding for research, evidence gathering, and legal costs needed to ensure your customary interests are represented.

Funding is also available for iwi, hapū, or whānau groups who have not made an application under the Takutai Moana Act 2011 or Ngā Rohe Moana o Ngā Hapū o Ngāti Porou Act 2019, but who want to represent their customary interests in part of the marine and coastal area, where another group has applied to have their customary interests recognised.

Please contact the takutai moana funding rōpū if you want to discuss whether this funding may be available to you.